



LIDLINGTON VILLAGE HALL

'Serving the community'

www.lidlingtonvillagehall.co.uk

Hirers' Responsibilities

Thank you for hiring Lidlington Village Hall, we hope your event is successful.

The Hall is run by volunteers from the village, for the use of local residents. Please be considerate to other villagers.

We ask that you;

- ✓ Keep noise to a minimum, ensuring all doors and windows remain closed during your hire.
- ✓ Keep noise to a minimum when guests arrive and leave the hall.
- ✓ Familiarise yourself with the location of fire exits and fire extinguishers.
- ✓ Keep all exits clear during your visit
- ✓ Ensure vehicles are not parked on the High Street but that the car park at the top of Whitehall is used.
- ✓ Do not use sellotape to affix anything to the walls or ceilings - please use the hooks provided on the wall, or use blu-tack, but please remove all traces after use.
- ✓ Refrain from gambling, this is prohibited in the Hall.
- ✓ Do not sell alcohol in the Hall unless you have secured a Temporary Events Notice (TEN) licence from Central Beds Council. Contact licensing.section@centralbedfordshire.gov.uk or on 0300 300 8647. *(A small fee is payable)*. The Green Man Public house may be able to assist you with this.
- ✓ Switch off lights and air conditioning as you leave the hall.
- ✓ Remove and, if possible, recycle, all rubbish at the end of your event.
Please take rubbish with you as we do not have a refuse collection.
- ✓ Please take all food away with you, **DO NOT** use the bin outside the hall.
- ✓ Please leave the hall in a good state for others to enjoy. This helps keep our costs down, which will be reflected in keeping the hire charges as low as possible.

Thank You.
LVHMC.

High Street, Lidlington. MK43 ORN

Tel: 01525 406983

Registered Charity, No: - 1072585